

Islamic S. Teachers Checklist

(Every Week)

Teacher Name	Level	Date

#	Action	✓/✗	Comment
1	Prepared for lesson prior to attending		
2	Was on time (or early)		
3	Checked previous homework		
4	Setup classroom for best effect		
5	Used visual aids		
6	Covered both Fiqh and Theology for the day		
7	Clearly answered questions of students		
8	Able to deliver all content planned		
9	Gave homework to students		
10	Ensure the whiteboard is clean		
11	Ensure chairs are on tables or packed away		
12	Returned all resources to their correct place		

Count

Feedback on the booklets:

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Teacher Signature	Head of Teachers signature